

REMEMBER WHEN FULL SERVICE MEANT FULL SERVICE?

We remember those days here at Colorado Escrow & Title because those days never left us. We work on your time and on your schedule. We believe we can do more for you than any other title company.

So, WHAT CAN WE DO FOR YOU TODAY?

To Request More Information, Contact:

Tana Stevenson
(303) 834-5855 or Tana@ColoEscrow.com

O&E Requests:

Go to www.ColoEscrow.com
and click our "O&E" tab

HUD Requests:

Send to Huds@coloescrow.com



**Parker
DTC**

**Cherry Creek
Northglenn**



In House Short Sale Coordination



P: 303.752.6400 | F: 303.752.6500
www.ColoEscrow.com



In House Short Sale Coordination at Little or No Cost to the Agent

Our goal is to provide an efficient transaction from start to finish. We include our fee on the Title Settlement and if the full amount is allowed by the bank, then there is no cost to the agent. If the fee gets reduced by the bank, it can be covered by the agent, buyer, or the seller. Let us manage the process with the bank while you focus on your clients!

Meet Our Short Sale Coordinator

Tana Stevenson, Transaction & Short Sale Coordinator
Tana Stevenson opened our Short Sale and Transaction Coordination department in 2012. Before coming to Colorado Escrow & Title she was an independent short sale coordinator since 2007; which included the height of the housing downturn, during which she often carried more than 100 short sale files at a time. Tana's knowledge in the Real Estate Industry is extensive. She will be able handle all your Transaction and Short Sale needs. Tana has been a licensed Realtor for more than five years with Keller Williams Realty. She is well known in the short sale world, as she has closed over 1,000 short sales. She is results driven, has a proven workflow with processes and systems in place that work to keep all parties well informed and organized throughout the real estate transaction.

Our closing team has over 150 combined years of escrow closing experience. Our closers include: A. Taylor Carlisle, Amber Solano, Julie Fletcher, Kerby Carlisle-Grant, Kristi Johnson, Liz Cruz, Melissa Hann, Rebecca Murphy, Richelle Peterson, Sarah Shipley, and Shelia Hackler..



Short Sale Coordination Includes:

In house resource for any and all Short Sale questions.

Providing listing agent with short sale packet to be completed by the homeowner.

Send complete short sale packet to the bank(s).

Confirm with bank(s) that the packet has been received and is set up as an active short sale file.

Track any foreclosure sale date.

Email listing agent updates on the progress of the short sale file.

Rigorous follow-up to ensure that a negotiator has been assigned to the file.

Verify that the Value (BPO/Appraisal) has been ordered.

Follow-up to ensure that the Value has been received.

Once a contract to buy is received on the property, a Request for preliminary HUD from the title closer is made.

Request from the listing agent any additional documents requested by the bank(s).

Coordinate between bank and listing agent to arrive at an acceptable sales price and terms.

Receive approval letter(s).

